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715 concs  
(nb PEL)

CleanPart  
marquee.

0CC

FOR OFFICE USE ONLY

Date received 04/12/20	Fee paid £10 CP PAH	Date to - Police Licensing ✓ Licensing Standards ✓ Fire 01/3/20 Environmental Health 01/3/20	Reply no	Objectors obs me SCOTTISH BORDERS	Date of Event 9-12	Date Granted/ Refused
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web 10/13



24 FEB 2020

LICENSING UNIT

### SCOTTISH BORDERS LICENSING BOARD

Licensing (Scotland) Act 2005

#### Application for occasional licence

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

1. LICENCE DETAILS (see note 1)			
Premises licence number (if applicable)*	SB/PREM/200		
Personal licence number (if applicable)*	N/A		
Name of voluntary organisation (if applicable)*	N/A		
<i>*please ensure you indicate one of the above</i>			
2. PERSONAL DETAILS			
TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)			
Surname	JACK		
Forenames	Andrew Leonard		
DATE OF BIRTH	Day	Month	Year
	██	██	██
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSE			
██████████			
Post Town	Postcode		
██████████	██████████		

<b>TELEPHONE NUMBERS</b> Daytime Evening Mobile	
<b>FAX NUMBER</b>	

**E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)**

### 3. THE PREMISES

**Description of premises**

*(in particular, if there is more than one room to be used for your event, please indicate if the bar is to be located in a separate room from that which your event will take place; if you propose to use a marquee, other temporary structure or outside areas, please also provide measurements)*

**Gibson Park –**

**Marquee and external enclosed grassed area, situated within the main event arena formed for the four day Melrose RFC sevens event.**

**Description of activities to be carried on in the premises**

*(please give as much information about your event as possible ie. approx numbers attending; stewarding arrangements and numbers; full description of entertainment ie. live band, amplified music)*

**Thursday 9<sup>th</sup> April 2020 – A Question of Rugby Event, ticketed approx. 1000 attending.**

**Friday 10<sup>th</sup> April 2020 – Hospitality Bar and dining – approx. 500 attending daytime and evening DJ Music dancing event approx.. 1000 attending (ticketed)**

**Saturday 11<sup>th</sup> April 2020 – Hospitality Bar and dining – approx. 500 attending daytime and evening DJ Music dancing approx.. 1500 attending (ticketed)**

**Sunday 12<sup>th</sup> April 2020 – Daytime hospitality bar and dining, Evening Live Band concert – Big Country and supporting bands 2000 attending (ticketed)**

**Appropriate Stewarding will be in place throughout the events with numbers varying to suit numbers attending all drinks will be served in plastic or non-glass containers. Details contained within event plan.**

**Full postal address of premises which this application refers to**

*(please ensure this section is complete including postcode)*

**Gibson Park, Melrose, TD6 9SA - Public Park area adjoining and forming part of the main event arena at Melrose RFC sevens event**

### 4. DATE/DURATION OF LICENCE (MAXIMUM 14 DAYS – see guidance notes)

**9<sup>TH</sup> TO 12<sup>TH</sup> April 2020 - Four Days**

**5. Is alcohol to be sold on & off the premises YES/NO\* - Provide relevant details as to hours requested when alcohol will be sold on/off the premises-\* delete as appropriate**

<b>Times for sale of alcohol for consumption on premises</b>  11.00 a.m. to 01.00 am Thursday to Saturday and 11.00 a.m. to 12 midnight Sunday	<b>Times for sale of alcohol for consumption off premises</b> <i>(this section should be completed if you wish attendees of your function to be able to carry alcoholic drinks outside during the event, up to 10.00pm)</i>  11.00 a.m. to 9 p.m. <i>(only to accommodate drinks being carried around the main event arena)</i>
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**Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises** *(ie. set up in advance of the event/clearing up afterwards/any activities to take place where no alcohol will be sold)*  
  
*Set up during two weeks leading up to event and take down one week after event.*

**6. CHILDREN (see note 2)**

**This section must be completed where alcohol is for sale for consumption on the premises**

**Are children or young persons permitted entry? YES (if answered yes the remainder of this section must be completed) \*please indicate clearly**

<b>Ages of children or young persons permitted entry</b> <i>(children are 0-15 years young persons 16 &amp; 17 years) – please give approx numbers expected for each if possible)</i>  Accompanied C&YP's only - numbers unknown.	<b>Times at which children or young persons permitted entry</b> <i>(please specify if you wish different times to apply for children as opposed to young persons)</i>  11.00 a.m. to 9 p.m. – Friday and Saturday Thursday and Sunday – Duration of evening event
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**Parts of premises to which children or young persons permitted entry**  
*(ref Q3 above – ie. only the function room and access to toilet facilities or not in the immediate vicinity of the bar area)*  
  
**All Public Areas**

**7. CHECKLIST**

**Please tick yes**  
  
Made or enclosed payment of the fee for the application

**8. Signature and declaration by applicant (see note 3)**

**DECLARATION**  
  
**IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**  
*(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))*  
  
The contents of this Application are true to the best of my knowledge and belief

**Signature**  **Date** 24/2/2020



# Structures



01/20/2020

01/20

